



Raheim Khalid
Secretary / Administrator

029 2003 0568

rkhalid@darwingray.com

Raheim's journey at Darwin Gray began in March 2024; eager to explore a new industry and enhance his professional skills. Throughout his career so far, he has specialised in nurturing relationships with clients, brainstorming ideas, and implementing new ways to improve services and client experiences.

Having previously worked in the financial services profession, Raheim managed clients from diverse backgrounds, emphasising the importance of adaptability and inclusion within a workplace. Whilst grateful for his past experiences, he's enjoying his role as Darwin Gray's Secretary/Administrator.

Raheim is passionate about personal growth and welcomes new opportunities in both his personal and professional life. Outside of work, he enjoys simple pleasures such as travel, photography, baking, cooking, writing poetry, and making music. But above all, he cherishes spending time with his dog and exploring nature, especially during walks on the beach and travels to new destinations.

Expertise

- Administration
- Prospect Management
- Ongoing Client Service
- Event Planning
- Marketing & Client Communications
- Leadership & Training
- Facilities Management
- Website Maintenance

Career

Experience

- Secretary/Administrator – March 2024 - present
- Client Relationship Team Lead – August 2023 – March 2024
- Client Relationship Executive, September 2021 – March 2024